

131 Onderdonk Avenue
Albany, NY 12208

June 20, 2014

Custodian of Records
City of Albany
Department of Development and Planning
200 Henry Johnson Blvd
Albany, NY 12210

Dear Custodian of Records,

Under the New York Freedom of Information Law, N.Y. Pub. Off. Law sec. 84 et seq., I am requesting an opportunity to obtain or inspect copies of public records held by the Department of Development and Planning that relate to the proposed apartment development on 241 South Allen Street by 241 South Allen Street Holdings LLC, Case #5-14, 912. These records include, but are not limited to, all public minutes, reports, studies, correspondence, notes, discussions, applications, etc. relevant to the developer and his agents and the Department of Development and Planning and the Planning Board members, as well as intra-agency records.

If any of these records are available in digital format, I would be pleased to receive them via e-mail at Lcohen100@gmail.com. If some of the requested records cannot be e-mailed to me, please inform me of the cost of reproducing the remainder of the records requested, or inform me about how I can inspect them. You may reach me at 482-0874, or by e-mail.

The New York Freedom of Information Law requires a response time of five business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or when I can inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering my request.

Sincerely,

Laura Cohen
131 Onderdonk Avenue, Albany NY 12208
518-482-0874
Lcohen100@gmail.com